

Upload a CD's contents and/or Files (patient)

1 Navigate to <https://www.onmimic.com> and log in

The screenshot displays the ONMIMIC website interface. At the top, there is a navigation bar with links for Home, Manage Profile, View Diagnostic Images/Reports, Utilities, Customer Service, Help - FAQ, and Logout. Below the navigation bar, the page title is "Images and Reports". A message states: "Click study date from the carousel below to view all studies from that date in the table below. Select from the dropdowns to filter by date or modality".

Below the message, there are two dropdown menus: "Studies with scans: Most Recent" and "Filter by Modality: All Modalities". To the right of these dropdowns is a red question mark icon.

In the center, there is a carousel of dates. The first date is "10 Dec, 10 2025", which is highlighted with a blue circle containing the number "1". There are three other empty date slots in the carousel.

Below the carousel, there is a table with the following data:

Type	Description	Date	Facility	Image	Report	History	Access	Download
ound	CRD Echo 2D MMode, CF, Doppler (Complete)	2025-Dec-10	BUMCP 2					

2 Click "Utilities"

The screenshot shows a web application interface. At the top right, the user name 'Donald Duck' and the date '3 February 2026 at 10:37:04' are displayed. A blue navigation bar contains several menu items: 'Manage Profile', 'View Diagnostic Images/Reports', 'Utilities', 'Customer Service', 'Help - FAQ', and 'Logout'. The 'Utilities' menu item is highlighted with an orange circle. Below the navigation bar, the page title is 'Images and Reports'. A sub-header reads: 'Click study date from the carousel below to view all studies from that date in the table below. Select from the dropdowns to filter by date or modality'. There is a 'Filter by Modality' dropdown menu set to 'All Modalities' and a red 'Help' button. Below this is a carousel of study thumbnails. The first thumbnail is partially visible, showing the date 'ec, 10' and '5'. Below the carousel is a table with columns: 'Description', 'Date', 'Facility', 'Image', 'Report', 'History', 'Access', 'Download', and 'Share'. The first row of the table contains: 'CRD Echo 2D MMode, CF, Doppler (Complete)', '2025-Dec-10', 'BUMCP 2', and several icons.

3 Click "Upload CD"

This screenshot is identical to the previous one, but the 'Utilities' menu is open, and the 'Upload CD' option is highlighted with an orange circle. The 'Upload CD' option is located in a dropdown menu that also includes 'Upload CD' and 'Mail'. The rest of the interface, including the navigation bar, page title, sub-header, filter dropdown, carousel, and table, remains the same as in the previous screenshot.

4

Click either "Select Files" or "Select Folder" depending on which you'd like to upload.

MIMIC WWW.DKHIMIC.COM Don't
3 February 2

Home Manage Profile View Diagnostic Images/Reports Utilities Customer Service Help - FAQ

File Upload

This function allows you to upload studies and reports from your PC or a CD/DVD. Make a selection from the following options:

- Select Files** This option allows you to manually select files to upload. Navigate to the folder where the files are located and hi-lite the files you want to select for upload.
- Select Folder** Navigate to the folder you want to select for upload. All files in the folder will automatically be selected.

If you have completed file or folder Selection, please hit the "Upload" button.

Upload

Cancel



Alert! THE ONLY FILE TYPES ALLOWED ARE DICOM FILES, EVERYTHING ELSE WILL BE IGNORED/DELETED UPON RECEPTION

5

Click "Upload" once you'd selected the files you'd like to upload.

Manage Profile View Diagnostic Images/Reports Utilities Customer Service Help - FAQ Logout

File Upload

This function allows you to upload studies and reports from your PC or a CD/DVD. Make a selection from the following options:

This option allows you to manually select files to upload. Navigate to the folder where the files are located and hi-lite the files you want to select for upload.

You've selected 1 files to upload [View List](#)

Navigate to the folder you want to select for upload. All files in the folder will automatically be selected.

If you have completed file or folder Selection, please hit the "Upload" button.

[Upload](#)

[Cancel](#)

[Notice of Privacy Practices](#) [Terms and Conditions of Use](#)



Tip! A pop-up will appear showing you the progress and success/failure of the file(s) and/or folder(s) that you are trying to upload.

onMIMIC - Work - Microsoft Edge
https://portal.onmimic.com/#/patient-portal/uploadlist

Close

All files have been uploaded.

Upload File List

Files uploaded: 1 of 1 files - Bytes: 81 Bytes



Time: 0:0:0.137

File Name	File Size	Status
canISeeThis.txt	81	SUCCESS